



AMERICAN OSTEOPATHIC ASSOCIATION

Summary of Common Institutional and Program Requirements

The following Common Institutional and Program requirements represents only a brief excerpt of the base requirements applicable to all specialties and programs as noted in the *AOA Basic Documents for Postdoctoral Training*. These are essential requirements and it is strongly recommended that any institution considering an AOA training program reviews the entire requirements in the AOA Basic Documents for Postdoctoral Training. The entire document presents additional requirements and significantly more necessary detail on all of them.

IV. INSTITUTIONAL REQUIREMENTS

- IV A 4.1 An AOA approved OGME program must be sponsored by an AOA (HFAP) accredited hospital or a COCA accredited COM which shall monitor the program and be responsible for compliance with requirements.
- IV A 4.2 An AOA program not conducted in an AOA accredited hospital, must be sponsored by an AOA accredited hospital/COM through a sponsorship agreement, separate from an OPTI affiliation agreement.
- IV A 4.3 All OGME programs must partner with an AOA accredited OPTI.
- IV A 4.8 All base institutions must have at least four organized clinical departments and
& 4.9 full time radiology and pathology services.
- IV A 4.10 A representative of a sponsor institution must be present at a base institution at least quarterly to review programs and meet with trainees.
- IV B 4.2 All AOA approved programs must:
 - a) Complete and submit annual TIVRA information.
 - b) Annually update AOA Opportunities data.
 - c) Pay annual AOA fees.
 - d) Participate in OERAS.
 - e) Participate in AOA Match.
- IV C Selected portions of OGME programs may be conducted at an affiliate institution with a written affiliation agreement available and updated every 5 years.
- IV E All base institutions shall conduct Internal Reviews of program compliance with requirements, in accordance with Section IV E, of the *AOA Basic Documents for Postdoctoral Training*.
- IV F The program shall enroll only graduates of COCA accredited COMs.
- IV G-H The training institution shall provide:
 - a) An on-call room with telephone, toilet, shower facilities, computer and nourishment.
 - b) Appropriate security.

