

SUBJECT: FINAL CONSORTIUM GUIDELINES

SUBMITTED BY: Bureau of Osteopathic Education/Council on Postdoctoral Training/Program  
and Trainee Review Council

REFERRED TO: Reference Committee 4

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1 To be added as an Appendix to the *AOA Basic Document*

2 Consortium Guidelines for Osteopathic Graduate Medical Education

- 3 1. There should be one identified and AOA accredited entity (i.e. base institution, sponsor) that  
4 ultimately is responsible for the oversight and management of the consortium. The sponsor can be  
5 a College of Osteopathic Medicine (COM), a HFAP hospital or AS PART OF a medical center  
6 system.
- 7 2. Consortia are for the educational benefit of trainees and not for the administrative benefit of the  
8 base institution.
- 9 3. The organizational structure, size and geographic area of the consortium must be lend itself to  
10 appropriate oversight and supervision, with a clearly identified reporting structure for oversight and  
11 accountability. The organizational structure must address appropriate on-site supervision of  
12 trainees.
- 13 4. Participating institutions in the consortium must be owned and operated by the sponsor in entirety,  
14 or must have required affiliation agreements specifying in detail how the consortium partners are  
15 financed, managed, staffed and how reporting structures are maintained.
- 16 5. The consortium specialty training program shall be viewed in the eyes of the PTRC and the  
17 specialty affiliate as a single program with multiple sites.
- 18 6. Requirements for the management of inspections must be consistent and clearly delineated, with  
19 appropriate input by the specialty colleges and with consideration of specialty specific requirements.
- 20 7. Trainee contracts, benefits, academic requirements, and resources must be standard for every  
21 trainee within the consortium.
- 22 8. All participants in the consortium must abide by AOA Basic Documents and Specialty College  
23 Standards without exception. Approved consortia guidelines will be incorporated into the AOA  
24 Basic Document on recommendation of the COPT.
- 25 9. All institutions active in the consortium as training sites (not just as rotation sites) must belong to  
26 the same Osteopathic Postdoctoral Training Institution.

- 1 10. Consortium Model Examples:
  - 2 a. Single-specialty consortium involving two or more institutions
  - 3 b. Multiple-specialty consortium with trainees rotating as a group through each consortium
  - 4 institution
  - 5 c. Multiple specialty consortium with trainee groups based at separate institutions in the
  - 6 consortium
  - 7 d. “Cluster” groups in single-specialty consortium for larger programs involving four or more
  - 8 institutions
  
- 9 11. Required materials will be filed for all sites as a total program.
  
- 10 12. Inspection of consortia programs will be inspected jointly, and citations at one site will apply to
- 11 the consortium as a whole.
  
- 12 13. Site Directors must be certified in their specialty, flexibility in other credentials may be allowed
- 13 provided that the program director and DME meet all the requirements.

ACTION TAKEN \_\_\_\_\_

DATE \_\_\_\_\_