



AMERICAN OSTEOPATHIC ASSOCIATION

INSPECTION CROSSWALK FOR DERMATOLOGY

Instructions

- Mark each standard as met, not met or met with excellence
- Use the Comments section to explain any standards that are not met or any commendations

Program:		
Program Number:		
Review Date:		
Site Reviewer's Name (print)		Date
Site Reviewer's Signature		Date
Program Director's Signature		Date

STANDARD	SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFICATION	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review	
		Not Met	Met	Not Met	Met	Not Met	Met
ARTICLE III - INSTITUTIONAL REQUIREMENTS							
A.	There must be an organized department or section of dermatology.						
1.	All trainers in the program must be board certified or board eligible by the AOBD or ABD. There must be a minimum of two board certified/board eligible osteopathic dermatologists to be trainers for every four residents.						
B.	There must be an organized department or section of pathology available to integrate clinical manifestations with gross pathology and microscopic pathology.						
C.	There must be an organized department or section of radiology available to provide exposure to radiation therapeutics as utilized in dermatological cases.						
D.	There must be an adequate medical library that includes text, journals, audio-visual aids, and current periodicals on dermatology and allied medical sciences.						
E.	Programs may only be included in institutions with OPTI affiliated hospitals.						
F.	The institution shall have a written description of the process and criteria used in the selection and renewal of residents. This description shall include the institution's policies for contract renewal for residents, and a statement about the potential number of positions funded for each year						
G.	The program must ensure that it meets state and federal laws and statutes, including, but not limited to, Occupational Safety and Health Administration (OSHA), Health Insurance Portability and Accountability Act (HIPAA), Americans with Disabilities Act (ADA), Equal Employment Opportunity Act (EEO), Institutional Review Board (IRB) requirement, among others.						
H.	The program shall delineate in the program description the desired qualifications of potential faculty and expectations for faculty teaching in the program						
I.	The institution shall have a policy on academic and disciplinary dismissals.						
Article III Program Director Comments:							
Article III Site Reviewer Comments (Must describe not met and any commendations):							
Article III: Total Points of 12							

STANDARD	SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review	
		Not Met	Met	Not Met	Met	Not Met	Met
ARTICLE IV - TRAINING SITE REQUIREMENTS							
	The institution must:						
A.	Be accredited by the American Osteopathic Association (AOA) or sponsored by an AOA accredited institution through an established OPTI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B.	Meet the requirements for residency training of the AOA.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C.	Provide a diversity of medical and surgical dermatological cases	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D.	Be properly equipped, appropriately staffed, and adequately organized to give a full range of dermatological training and didactic expertise.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E.	Provide ample work and study space for residents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F.	Provide such instruments and equipment essential for the practice and teaching of dermatology.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G.	Provide the resident access to adequate and current literature, journals, periodicals, audio-visual aids and texts related to the field of dermatology.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H.	A member of the faculty must be available at all times to assist the residents in their duties and responsibilities as needed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program Director Comments:							
Site Reviewer Comments (Must describe not met and any commendations):							
Article IV: Total Points of 8.							

STANDARD	SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review	
		Not Met	Met	Not Met	Met	Not Met	Met
ARTICLE V - PROGRAM REQUIREMENTS AND CURRICULUM							
A.	The residency program shall only commence after it has received the approval of the AOA Program and Trainee Review Committee (PTRC).						
B.	Training programs under the direction of an allopathic trainer must meet ACGME approval before an individual training program can be considered for recognition by the AOA under non-osteopathic approved guidelines.						
C.	The residency program in dermatology shall be three (3) years in duration during which time the resident shall learn the basic classification of diseases and the pharmacodynamics of the various therapeutic agents as they relate or apply to the field of dermatology.						
1.	The clinical protocol shall include recognition and treatment during the chronological progression of the integumentary system, i.e., the neonatal, pediatric, adolescent, adult and geriatric cycles of life, to provide total health care delivery as it relates to dermatology and dermatologic physical modalities.						
2.	In addition to the basic requirements, the program shall prepare the resident in the following clinical subjects: gross and histodermpathology, therapeutic radiology and phototherapy, medical mycology, allergy and immunology, dermatologic surgery and oncology, medical dermatology and dermatologic physical modalities.						
3.	The program shall be organized to provide the resident with progressive experience and increasing responsibility in patient care throughout the training period, under the supervision of the program director as the resident acquires skills in diagnosis and treatment of the diseases of the skin.						
D.	The residency program will include instruction on special dermatological diagnostic and surgical techniques, and other such modalities which are in current use. The modalities will be supervised by dermatologists proficient in their clinical applications.						
E.	The residency program will include in-patient dermatology to allow the resident to develop skills necessary to perform standard dermatology consultations.						
F.	The residency program will include instruction in the seven osteopathic core competencies as they relate to the specialty of dermatology. (See Appendix 1)						
G.	Techniques of medical writing and manuscript preparation and manuscript presentation will be incorporated into the residency program.						
H.	There will be a written description of the residency program which will describe the program director's and resident's duties and responsibilities throughout the training program. This description shall be given to each resident at the beginning of training.						

STANDARD		SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING COMPLIANCE	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review	
			Not Met	Met	Not Met	Met	Not Met	Met
I.	The residency program shall assure that the resident:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.	Is delegated responsibilities for the training of interns and externs, if available at the training site.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Moderates didactic sessions on the mechanism of disease as it relates to dermatology.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Reviews histories, physical examinations, and other pertinent information associated with patient care and training site procedures.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Is able to organize the disciplines of basic science and clinical dermatology, and apply them to osteopathic principles and practice.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Maintains a professional relationship with the allied medical specialties and organizations, and affirms his/her responsibilities towards specific specialties or organizations related to osteopathic medicine and dermatology.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Participates annually in a standard evaluation of expertise in dermatology by oral, written and practical examinations to ascertain his/her progress in the training program.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
J.	The curriculum shall evolve in response to the rapidly changing and increasing knowledge base in dermatology.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K.	The residency program shall provide the resident with an annual contract which may be renewed at the discretion of the program director.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L.	The residency program shall provide the resident with increasing responsibility in the care of patients, under the supervision of the program director, as he/she acquires skills in diagnosis and treatment of the diseases of the skin.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M.	The residency program shall provide lectures on issues pertinent to training in dermatology. These should occur on a weekly basis in a clinic or office setting, grand rounds, clinical conferences or journal club.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N.	The residency program will ensure that residents follow the principles of academic honesty, professional decorum and medical ethics throughout the duration of training.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O.	The residency program may allow a maximum of twelve (12) months of elective rotations outside the parent institution during the three (3) year training program. A minimum of one month of this elective time shall be provided each year, exclusive of AOCD Annual or Midyear Meetings. These rotations must be approved by the program director, and must meet the requirements of the training program and the American Osteopathic Association. The rotation template for each resident must be available for review.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STANDARD		SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING COMPLIANCE	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review	
			Not Met	Met	Not Met	Met	Not Met	Met
P.	Duty hours in the program must be educationally oriented. As outlined in the AOA Accreditation Document for Osteopathic Postdoctoral Training Institutions (OPTI) and The Basic Document for Postdoctoral Training, the following duty hours must be followed during the training program		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.	The resident shall not be assigned to work physically on duty in excess of eighty- (80) hours per week averaged over a four- (4) week period, inclusive of in-house night call.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	The resident shall not work in excess of twenty-four (24) consecutive hours inclusive of morning and noon educational programs. Allowances for inpatient and outpatient continuity, transfer of care, educational debriefing and formal didactic activities may occur, but may not exceed six- (6) hours. Residents may not assume responsibility for a new patient after working twenty-four (24) hours.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	The resident shall have alternate weeks forty-eight hour periods off, or at least one- (1) twenty-four (24) hour period off each week.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Upon conclusion of a twenty-four (24) hour duty shift, residents shall have a minimum of twelve (12) hours off before being required to be on duty again. Upon completing a lesser hour duty period, adequate time for rest and personal activity must be provided.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	All off-duty time must be totally free from assignment to clinical or educational activity.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Rotations in which the resident is assigned to emergency department duty shall ensure that trainees work no longer than twelve (12) hour shifts.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	The resident and training institution must always remember the patient care responsibility is not precluded by the work hour policy. In cases where a trainee is engaged in patient responsibility which cannot be interrupted, additional coverage should be provided as soon as possible to relieve the resident involved.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	The resident may not be assigned to call more often than every third night averaged.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Any professional clinical activity (moonlighting) performed outside of an official residency program may only be conducted with the permission of the program administration (DME/Program Director). A written request by the resident must be approved or disapproved by the program director and DME and be filed in the institution's resident file. All approved hours are included in the total allowed work hours under AOA policy and are monitored by the institution's graduate medical education committee. This policy must be published in the institution's house staff manual. Failure to report and receive approval by the program may be grounds for terminating a resident's contract.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STANDARD		SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING COMPLIANCE	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review	
			Not Met	Met	Not Met	Met	Not Met	Met
10.	If moonlighting is permitted, all moonlighting will be inclusive of the eighty- (80) hour per week maximum work limit and must be reported.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Q.	Credit for previous training in AOA approved dermatology programs may be awarded if there is adequate documentation of the scope, volume and variety of the dermatology training program. All non-dermatology training will be reviewed on an individual basis by the Education Evaluating Committee of the American Osteopathic College of Dermatology, in accordance with the application procedures of the AOA.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
R.	Any program terminated for cause may be prohibited from re-applying for up to five years.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S.	Each program must allow residents to participate in the dermatopathology scholarship program, the Scripps Course scholarship program, the American Osteopathic College of Dermatology annual and midyear meetings and the American Academy of Dermatology annual meeting.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
T.	There must be an affiliated dermatopathologist available to integrate clinical manifestations with gross pathology and microscopic pathology.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
U.	The program shall provide educational opportunities for faculty for continuous professional development.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
V.	The program director or trainer is ultimately responsible for ensuring quality patient care.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program Director Comments:								
Site Reviewer Comments (Must describe not met and any commendations):								
Article V Total Points			of 40.					

STANDARD	SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review	
		Not Met	Met	Not Met	Met	Not Met	Met
ARTICLE VI – FACULTY AND ADMINISTRATION							
A..	Updated faculty CV's must be kept on file in the education office and available for review.						
B.	The residency program shall designate the program director as its chief trainer.						
C.	The program director must have the following qualifications and responsibilities:						
1.	<u>Qualifications:</u>						
a.	The program director shall be certified in dermatology by the American Osteopathic Association through the American Osteopathic Board of Dermatology. Due to the necessity for continuing interaction with dermatology colleagues in order to keep abreast of developments within the specialty, the program director must be a member in good standing of the American Osteopathic College of Dermatology.						
b.	The program director shall meet the standards of the position as formulated in the Accreditation Document for Osteopathic Postdoctoral Training Institutions (OPTI) and The Basic Document for Postdoctoral Training Programs.						
c.	The program director shall have no less than five (5) years of full-time dermatology practice experience prior to assuming the responsibilities of this position.						
d.	The program director shall be qualified by aptitude and temperament to be a teacher.						
e.	The program director shall be capable of teaching a broad program in basic sciences and in clinical dermatology.						
f.	The program director shall resent documentary evidence of personal continuing medical education.						
g.	The program director shall maintain staff privileges as a dermatologic consultant at an accredited hospital to provide training and management of inpatient dermatologic cases.						
2.	<u>Responsibilities:</u>						
a.	The program director's authority in directing the residency program must be defined in the program documents of the institution.						
b.	The program director shall be responsible for the quality of the educational program.						
c.	The program director shall be responsible for providing a comprehensive training program which meets the goals and objectives described in the program description as well as the training requirements outlined in this document.						
ARTICLE VI – FACULTY AND ADMINISTRATION (cont.)							

STANDARD		SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING COMPLIANCE	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review	
			Not Met	Met	Not Met	Met	Not Met	Met
d.	The program director shall arrange affiliation and/or outside rotations necessary to meet the program objectives.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e.	The program director shall, in cooperation with the AOA Division of Postdoctoral Training, prepare required materials for inspection.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f.	The program director shall provide the resident with all documents pertaining to the training program as well as the requirements for the satisfactory completion of the program.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g.	The program director shall be required to submit quarterly evaluations to the director of medical education and administrator of the institution. Annual reports shall be submitted to the American Osteopathic College of Dermatology Education Evaluating Committee.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h.	The program director must actively participate in at least two (2) educational programs, either the annual or midyear meeting of the American Osteopathic College of Dermatology, during the three-year program of a given resident. Participation is defined as presenting two lectures, two "Great Cases from Osteopathic Institutions" or a combination of these.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i.	The program director must attend at least two Residency Directors Program meetings during the three-year residency program of a given resident. These programs will be held in conjunction with AOCD national meetings.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j.	The program director will maintain and review case reports to assist the resident in their academic evaluations throughout the training program.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k.	The program director must hold a valid state license and be a full-time, practicing specialist in the location in which training is taking place.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program Director Comments:								
Site Reviewer Comments (Must describe not met and any commendations):								
Article VI: Total Points of								

STANDARD	SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review		
		Not Met	Met	Not Met	Met	Not Met	Met	
ARTICLE VII - RESIDENT REQUIREMENTS								
A.	Applicants for residency training in dermatology must:	COMPLIANCE						
1.	Have graduated from an AOA accredited college of osteopathic medicine.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Have completed an AOA approved internship.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Be and remain a member in good standing of the AOA during training.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Be appropriately licensed in the state in which training is conducted.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Meet the selection criteria that are mandated or adopted by the training site.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	Present a letter of recommendation from the medical director and/or the director of medical education at the institution where internship was completed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B.	During the residency program, the resident must:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1.	Comply with all rules, regulations or requirements as designated in the <i>AOA Basic Documents for Postdoctoral Training</i> , and perform all duties accordingly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Submit an annual report of their training to the American Osteopathic College of Dermatology at the end of each training year.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Prepare one (1) manuscript or paper, under the direction of the program director, which is suitable for publication in medical journals during each year of training and is based on assigned topics which incorporate basic and clinical sciences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
a.	During the residency at least once in the three (3) year time frame, the resident must submit an abstract at the annual meeting of the American Academy of Dermatology (AAD). Proof of an abstract's submission shall be provided along with the resident's annual reports.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b.	During the resident's second year of training, the resident must submit a poster at the annual AOA meeting. This poster would be an individual submission, not a group project. Material derived from the work of others must be appropriately referenced.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c.	During the resident's third year of training, one of the above manuscripts or papers must be presented at the AOCD annual and/or midyear meetings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Utilize osteopathic therapeutics and principles on all dermatological cases that warrant these modalities or techniques.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

STANDARD	SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review		
		Not Met	Met	Not Met	Met	Not Met	Met	
ARTICLE VII - RESIDENT REQUIREMENTS (cont.)								
5.	Maintain a thorough log which documents supervised procedures, such as excisions, cryotherapy, laser therapy, injectable implants, intralesional therapy, sclerotherapy, electrocautery, hair transplants, PUVA, dermabrasion, chemical peels, and other dermatological surgical procedures. The utilization of osteopathic therapeutics; management of uncommon and difficult cases, (e.g., bullous disease, collagen diseases, exfoliative disorders), and cases requiring more aggressive therapy or special modalities, (e.g., methotrexate, isotretinoin, phototherapy and photopheresis), should also be documented.	COMPLIANCE						
6.	Participate in assigned lecture programs with attending staff, residents, intern and externs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Prepare articles for journal club on a monthly basis.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Complete weekly reading assignments from standardized texts in general dermatology, dermatologic surgery or dermatopathology.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Participate in the annual in-training examination.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	The resident is strongly encouraged to submit an unusual case or poster at the annual meeting of the AOCD or the AAD.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.	Must perform a minimum of fifteen (15) inpatient hospital or nursing home consultations each year of their residency or a total of forty-five (45) in a three (3) year period. These should be performed under graduated supervision.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C.	The resident may not participate in any outside activity that interferes with the direction or goals of the training program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D.	The resident may attend didactic courses outside of the training site. However, such courses must be approved by the program director.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
E.	The resident is strongly encouraged to participate in a research endeavor during the training program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
F.	The resident is strongly encouraged to acquire candidate membership in the AOCD in order to contribute knowledge and expertise to the college and its active membership.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Program Director Comments:								
Site Reviewer Comments (Must describe not met and any commendations):								

STANDARD	SUGGESTED DOCUMENTATION / INTERVIEWS FOR VERIFYING COMPLIANCE	Pre-Site Visit (Program Director Self Study)		Current Review (Site Reviewer)		Prior Review	
		Not Met	Met	Not Met	Met	Not Met	Met
Article VI: Total Points of							

Site Reviewer Grid

Section Number	Total Met	Total Not Met	Maximum Possible
III.			
IV.			
V.			
VI			
VII			
Total			

Additional Comments: